



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
 Regional Office No. _____

Registry of Establishment

EIN: _____

1. Name of Establishment _____
 2. Address _____
 Street _____ City/Municipality _____ Province _____
 3. TIN : _____
 4. Telephone No. : _____ Fax No. : _____ Email Address: _____
 5. Name of Manager / Owner _____
 6. Nature of Business & Product Manufactured, Service rendered or Merchandise sold:
 (Example Manufacturing -- Textile, Construction -- Building, Agriculture -- Production of Livestock, etc; Forestry - Logging; Services -- Generation and Distribution of Electricity, Commerce - Lumber and Construction Materials; Wholesale or Retail)

7. Number of Employees

	Total	Filipinos	Resident Alien	Non-Resident Alien	Below 15	Below 15-17 yrs	18-30 yrs	Above 30 yrs.
Male								
Female								
Grand Total								

8. Name & Address of Labor Union, if any: _____
 BLR Registration No. _____

9. Technical Information (Please Check / Enumerate)

9a. Machinery, Equipment and Other Devices in use:

- Circular saw Machine Drill Press Boiler Pressure Vessel Internal Combustion Engine
 Engine Diesel Gasoline Others, Specify _____

9b. Materials Handling Equipment:

- Power Trucks Hand Trucks Conveyors Forklift Cranes Others, Specify _____

9c. Chemical or Substances Used or Handled: _____

10. If Branch unit, name of parent establishment: _____
 Location _____

11. Current Capitalization _____ Total Assets: _____

12. Photocopy of DTI Certificate of Registration / Business Permit (pls. attach)

FOR RE-REGISTRATION ACCOMPLISH ALSO:

13. Past Application Number _____ Date of Application _____

14. If Changing Name of Establishment, State Former Name; _____

15. If Changing Location, Give Past Address: _____

I hereby certify that the above information is true and correct.

 Owner/President

Date Filed : _____ Date Approved: _____ Approved by: _____

(Regional Director or Assistant Regional Director or Head of Field Office)